

Hunterdon Medical Center Laboratory

Phlebotomy At Home Doctor's Office Procedure

Note: The Phlebotomy At Home Request is required for Medicare Patients

The Phlebotomy At Home Service offers house calls to patients who need blood work drawn, but are unable to come to a collection facility. In order to facilitate this process the following protocol needs to be followed.

Doctor's Office:

1. Complete the **Phlebotomy At Home Form** as follows:
 - a. Patient demographic and insurance information.
 - b. DX Codes (meeting Medical Necessity for Homebound Visit)
 - c. Duration of Homebound Certification
 - If the patient is homebound indefinitely, the signed form will be valid for up to 1 year.
 - If the patient is homebound for a limited time, select the time frame.
 - d. Complete physician information, including the physician's signature
2. FAX the following to **908-237-5643**
 - a. Fax Cover Sheet must have **Attention: Phlebotomy at Home**
 - b. **Signed** Phlebotomy at Home request
 - c. NextGen or regular prescription indicating tests requested and the preferred draw date.
3. After the lab request is received from the ordering physician, the Phlebotomy At Home staff will contact the patient and confirm receipt of the order.
4. **Standing Orders Requests:**

The original script should indicate that this order is a standing order. The laboratory will register the patient as a standing order.

When the patient needs to have the next order collected please do the following:

 - a. **No changes to current standing order**
 - Fax a cover sheet including:
 - **Attention Phlebotomy At Home.**
 - Patient name and date of birth
 - Standing Order & Date to be collected
 - b. Additional tests added to current standing order or orders from another physician
 - Fax a cover sheet including:
 - **Attention: Phlebotomy At Home.**
 - Patient name and date of birth
 - **Requisition** for additional orders and & date to be collected. Indicate the patient has a current standing order.
5. Contact the Phlebotomy at Home line at 908-788-6101 with any questions in reference to the service or to notify the office that paperwork is going to be faxed.